



Westpac Southland Business Excellence Awards



Is your business ready
to be recognised?

Entry Form

Healthy Families Invercargill | Workplace Wellbeing Award 2019

CONTACT DETAILS

Full Business Name / Organisation _____

Contact Name _____ Position _____

Email _____ Facebook _____

Phone _____ Mobile _____

Business Location (PHYSICAL ADDRESS) _____

Postal Address (IF DIFFERENT FROM ABOVE) _____

Contact Person for Future Correspondence (IF DIFFERENT FROM ABOVE) _____

Mobile _____ Email _____

Year Business / Organistaion Established _____

PURPOSE OF THE AWARD

To recognise and acknowledge businesses and workplaces who have integrated wellbeing into their workplace culture.

Judges will be looking for businesses that can demonstrate how the health and wellbeing of their staff is encouraged through a health promoting environment that is created and successfully integrated into the everyday operational activities that the business conducts and evidence of employee involvement throughout the process.

ALL ENTRANTS TO COMPLETE QUESTIONS 1 - 5

1 | ENTERPRISE SIZE AND NUMBER OF EMPLOYEES BASED IN THE SOUTHLAND REGION (NUMBER OF STAFF)

Please select the employee numbers that apply to your organisation – for the majority of the 2018 calendar year.

- | | |
|---|--|
| <input type="checkbox"/> 1 – 14 full time employees | <input type="checkbox"/> More than 100 full time employees |
| <input type="checkbox"/> 15 – 50 full time employees | <input type="checkbox"/> More than 500 full time employees |
| <input type="checkbox"/> 51 – 100 full time employees | |

2 | ENTERPRISE SUMMARY MAXIMUM 50 WORDS

Briefly describe your business/organisation, its brief history, your customers and core activities.

3 | LETTER FROM ACCOUNTANT

Please attach a testimonial from your accountant confirming your company is of sound financial position.

4 | SUPPLEMENTARY INFORMATION

Your chance to attach supplementary information.

This may include:

- Testimonials/Awards/Accreditations/Certifications
- Compliance documentation
- Marketing Materials

5 | AWARDS FOCUS AREAS FOR JUDGES

- The way we lead - The workplace's commitment to wellbeing is practised at all levels and led by management.
- The way we connect - The people in your workplace work as a team. They are supported to connect, stop and take notice of themselves, each other and their environment.
- The way we work - The wellbeing of your people is deliberately integrated into how your workplace manages, designs, arranges and carries out work.
- The place we work - The physical environment and facilities in your workplace are designed to support the health and wellbeing of your people.

Tell us about workplace wellbeing in your organisation. *(Please use the prompts above)*

What involvement does your staff have in developing your workplace wellbeing culture? *(Please use the prompts above)*

How does your business play a role in the wider community's wellbeing? *(Please use the prompts above)*

Choose one aspect of wellbeing in your workplace that you are really proud of; and tell us why it was so successful.
(Please use the prompts above) MAX 250 WORDS

SUBMITTING YOUR ENTRY

Please ensure you can answer 'YES' to the following questions prior to signing your entry:

CHECKLIST

I have answered all the sections:

- | | |
|--|---|
| <input type="checkbox"/> Contact Details | <input type="checkbox"/> Supplementary Information |
| <input type="checkbox"/> Enterprise Size and Number of Employees | <input type="checkbox"/> Award Focus Areas for Judges |
| <input type="checkbox"/> Enterprise Summary | <input type="checkbox"/> Letter from Accountant |

DECLARATION

I agree that as a condition of entry I will be available to appear on video camera for use of promotional material at the awards night and thereafter.

I agree that I will be available to be interviewed by the judges if they require more information as part of the judging process.

I understand that the judges may request supplementary information to determine the category finalists.

I agree that I have disclosed any issues that may compromise the integrity of the awards or cause our organisation to discontinue in operation or business in the following year. These issues may include legal action, law changes, possible loss of funding, or other risks.

I agree to allow the Chamber of Commerce Southland to record in a data base, the award entrant's business name and details as furnished in your entry form, and to make this available to the Awards principal sponsor, with the ability to the Chamber and the Awards principal sponsor to use same for forwarding appropriate promotional information to the entrant's contacts.

By entering the awards you confirm that you or your business is not currently or potentially under criminal investigation and authorise Chamber of Commerce Southland to confirm this with official authorities if they see fit.

I declare to the best of my knowledge the information contained in this Entry Form is true and correct. I have read and understood the criteria for the category selected and confirm that the submitted entry meets the criteria.

Name of Contact _____

Designation _____ Date _____

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